RESIDENTIAL TENANCY APPLICATION

AUSTRALIAN SUCCESS REAL ESTATE

Suite 802, 307 Pitt Street, Sydney NSW 2000 | 02 9693 5581 | leasing@auinst.com.au

NSW residential properties | Complete one form per adult applicant | Fields can be completed electronically.

1. Property and proposed tenancy

Property address

Preferred lease commencement date

Proposed lease term

Advertised weekly rent / offer (if applicable)

Application type ☐ Sole applicant ☐ Joint applicant

Names of all proposed occupants (including children; ages optional)

2. Applicant details

Full legal name

Preferred name (optional)

Mobile number

Email address

Current residential address

Preferred contact method

Applicant is ☐ 18 years or older ☐ Under 18 (contact agent)

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3. Current housing and rental history

Current arrangement ☐ Renting ☐ Owner ☐ Family/others ☐ Other

Current landlord / managing agent name (if applicable)

Agent / landlord contact number or email

Time at current address

Current weekly rent (if applicable)

Previous address and dates (if current address less than 2 years)

Previous landlord / agent contact (if applicable)

4. Employment and capacity to pay rent

Current status ☐ Employed ☐ Self-employed ☐ Student ☐ Retired ☐ Other

Employer / business / education provider

Position / occupation

Length of employment / business operation

Approximate regular income and frequency (optional)

Employer or professional reference (name and contact; optional)

You may provide evidence of capacity to pay rent, such as recent payslips, employment confirmation, or redacted bank statements. Redact account numbers and unrelated transactions.

5. References and household information

Personal or professional reference (name, relationship, contact)

Pets proposed ☐ No ☐ Yes

Pet details (if applicable)

Accessibility or accommodation requests (optional)

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6. Documents supplied (as applicable)

Supporting documents ☐ Identity ☐ Income ☐ Rental ledger ☐ Other

Provide only information reasonably required to assess the application. Do not email unredacted identity numbers, bank details or sensitive documents unless a secure method is provided.

7. Applicant declaration and privacy notice

I declare that the information in this application is true and correct to the best of my knowledge. I authorise Australian Success Real Estate to contact the employers, previous landlords, property managers and referees named in my application solely to verify information and assess my tenancy application. I confirm I have informed my nominated referees that they may be contacted. I understand this consent does not guarantee approval.

Privacy Notice: Australian Success Real Estate collects personal information to assess rental applications, verify details, contact references and manage tenancies where applicable. Information will be handled securely and disclosed only where reasonably necessary for these purposes or as required or permitted by law. Applicants may request access to or correction of information by contacting leasing@auinst.com.au. For further information about collection, use, storage and retention, please contact our office.

Applicant signature (type your name; handwritten signature may be requested)

Date

8. Agency use only - not for applicant completion

Date received / received by

Reference checks ☐ Pending ☐ Completed ☐ N/A

Application outcome ☐ Pending ☐ Approved ☐ Declined ☐ Withdrawn

Owner decision / date

Notes (store separately where sensitive)